

School, Position & Person Profile



THE INTERNATIONAL SCHOOL OF KUALA LUMPUR®

Permanent Substitute Teacher/Intern

Please find enclosed a copy of the selection process for the Permanent Substitute Teacher/Intern effective August 2019. We encourage any interested/qualified candidates to apply.

The successful candidate shall be an individual with a demonstrated educational background who firmly believes in students and the mission of the International School of Kuala Lumpur. We are looking for an innovative and highly collaborative team player who has the capacity to help students maximize their opportunities during their time at ISKL. The minimum criteria to be used in the selection of a classroom teacher shall include:

- a valid Teacher's Certification or Teaching Degree preferred
- successful teaching/school experience preferred
- demonstrated ability to work effectively with students
- demonstrated ability to develop a sense of community and generate trust
- outstanding interpersonal skills: a good listener with a collaborative style
- highly energetic, enthusiastic, visible, approachable and open minded
- Malaysian citizenship required

THE SCHOOL

Established in 1965, The International School of Kuala Lumpur (ISKL) has become known as a center of excellence in the world of international education. ISKL is a co-educational, private, not-for-profit school responsible for the learning journey of over 1,700 students aged 3-18 years from more than 60 countries at its state-of-the-art campus located in Ampang Hilir in the heart of Kuala Lumpur.

ISKL offers a robust international curriculum which combines leading North American educational frameworks with global best practice. The curriculum recognizes that students are on a lifelong learning journey and is driven by ISKL's mission to challenge each student to "Be All You Are" and develop the attitudes, skills, knowledge, and understanding to become a highly successful, spirited, socially responsible global citizen.

ISKL is an IB World School and has been authorized by the International Baccalaureate Organization to provide the prestigious International Baccalaureate Diploma Programme (IBDP) since 1989. In addition to the full IBDP, students also have the option of combining individual IB, Advanced Placement and High School Diploma courses to create a customized program tailored to their abilities, interests, and aspirations. The flexibility of ISKL's academic program creates global opportunities; the graduating class of 2019 received more than 400 acceptances from over 200 universities in 14 countries spanning 4 continents.

ISKL is accredited internationally through the Council of International Schools (CIS), and in the United States through the Western Association of Schools and Colleges (WASC). ISKL has a strong focus on service and sustainability across its divisions and is a member of the Eco-Schools organization and the Green Schools Alliance.

STATEMENT OF MISSION

The International School of Kuala Lumpur provides an exceptional education that challenges each student to develop the attitudes, skills, knowledge and understanding to become a highly successful, spirited, socially responsible global citizen.

VISION

To walk in a harmonious environment where care follows closely behind; learning is stimulated, curiosity is sparked, vision is cultivated, and action is inspired.

THE POSITION

Position Title: Permanent Substitute Teacher/Intern
Reports to: Divisional Principal

The Permanent Substitute Teacher/Intern will provide instructional coverage for teachers who are absent each day. Duties shall include any of those responsibilities normally assigned to a teacher, as described further below. Specific duties may vary from time to time and will be assigned according to the specific strengths of the successful candidate. If no coverage is needed, the Permanent Substitute Teacher/Intern will be involved in shadowing a teacher in his/her area of study, and engaging in professional development opportunities in the education field or assisting with any other duties as assigned.

PERMANENT SUBSTITUTE TEACHER/INTERN PERFORMANCE STANDARDS

ISKL uses the following standards to define what we value with respect to teaching and learning and to guide teacher growth in their profession.

Performance Standard: Learning Environment

The teacher uses resources, routines, and procedures to provide a respectful, positive, safe, student-centered environment that is conducive to learning.

Sample Performance Indicators

Examples of teacher work conducted in the performance of the standard may include, but are not limited to:

- Establishes clear expectations for classroom rules and procedures and enforce them consistently and fairly.
- Maximizes instructional time and minimizes disruptions.
- Establishes a climate of trust and teamwork by being fair, caring, respectful, and enthusiastic.
- Respects students' diversity, including language, culture, race, gender, and special needs.

Performance Standard: Instructional Delivery

The teacher effectively engages students in learning by using a variety of instructional strategies in order to meet individual learning needs.

Sample Performance Indicators

Examples of teacher work conducted in the performance of the standard may include, but are not limited to:

- Engages and maintains students in active learning.
- Reinforces learning goals consistently throughout the lesson.
- Uses a variety of effective instructional strategies and resources.
- Communicates clearly and checks for understanding.

Performance Standard: Professionalism

The teacher maintains a commitment to professional ethics and the school's mission; communicates effectively; and takes responsibility for and participates in professional growth that results in enhancement of student learning.

Sample Performance Indicators

Examples of teacher work conducted in the performance of the standard may include, but are not limited to:

- Adheres to school policies and ethical guidelines.
- Uses agreed-upon language, correct vocabulary and grammar, and acceptable forms of oral and written expressions.
- Builds positive and professional relationships with students and teachers
- Builds and maintains respectful and supportive relationships with colleagues in a manner that models the norms of collaboration.

THE PROCEDURES

Application

Applications to be sent to: Ms. Punita Subramaniam, HR Executive at email:
psubramaniam@iskl.edu.my

Interview

Only those short-listed for an interview will be contacted. The decision and announcement of the successful candidate will be made as soon as the interview process is complete.