

STUDENT TECHNOLOGY CODE OF CONDUCT (ACCESS AND USE)

The International School of Kuala Lumpur actively promotes the appropriate use of technology in education. To ensure that students, staff, parents and other community members can take full advantage of the technologies available, all users of technology must have proper authorization and adhere to the school's code of conduct. To access and use technology at ISKL, a Technology Code of Conduct statement must be signed by each student and his/her parent and kept on file at the school.

1. All use of technology must be in support of and consistent with the purposes of the International School of Kuala Lumpur. It is the user's responsibility to keep all inappropriate materials and files, virus-infected media, or other software dangerous to the integrity of the system away from the school's technology.
2. The school expects that students will not access inappropriate materials. Inappropriate use, materials and/or access include, but are not limited to, plagiarism, pornography, games, hate mail, chain letters, unauthorized access (hacking), and email messages that initiate false alarms, etc.
3. The school expects that students will not publish inappropriate materials. Inappropriate publishing includes, but is not limited to, personal attacks, harassment, illegal activities, and publishing private or personal details. This information should not be posted on any network.
4. Individuals are responsible for adhering to the laws for copyrighted materials under Malaysian and international guidelines. All software installed on school computers or on the school's network should be owned by ISKL with sufficient licensing agreements.
5. Each user shall respect another individual's work, files, passwords and programs. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent others using the school's technology or other networks. You have full responsibility for the use of your account; do not share your password or account.
6. It is the user's responsibility to exercise reasonable judgment to ensure that no equipment or software is destroyed, modified, or abused in any way. Users must ensure that all food and drink are kept away from all equipment.
7. Users need to be responsible and not knowingly degrade the performance of the network. Downloads and audio or video broadcasts that are not for assigned educational purposes are prohibited during the school day because of the impact on limited bandwidth. In other cases, downloading files from the Internet may also be restricted.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on school servers will always be private.

The consequences for failure to adhere to the technology code of conduct may result in restriction or complete loss of access to any and all forms of technology or other disciplinary measures deemed appropriate by the school administration.

MIDDLE SCHOOL AND HIGH SCHOOL
STUDENT TECHNOLOGY CODE OF CONDUCT (ACCESS AND USE)

Student User Agreement:

As a user of the ISKL computer network, I hereby agree to comply with the statements and expectations outlined in the Technology Code of Conduct and to honor all relevant laws and restrictions.

Student Signature: _____

Date: _____

Parent/Guardian Permission:

All students are provided with access to school computer resources. As the parent or legal guardian, I have reviewed the 'Technology Code of Conduct' for the above named student.

I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when exploring, selecting, sharing or publishing information and media.

Parent Signature: _____

Date: _____

Failure to adhere to the Middle School/High School Student Technology Code of Conduct will result in the following consequences:

1st Offense – Conference with division technology facilitator, restriction of access to computers on campus and/or the BBS and letter to parents.

2nd Offense – Conference with division technology facilitator and administrator and/or parents as needed, extended restriction of access to computers on campus and/or the BBS and letter to parents.

3rd Offense – Conference with division technology facilitator, administrator and parents and ban from all ISKL computers and networks.

The administration reserves the right to escalate consequences or choose other disciplinary measures as deemed appropriate. This includes recommendation for expulsion for the use of technology to harm, threaten, intimidate or use as a tool of vandalism.

Student's Name: _____
(Last) _____ (First) _____ Student Number: _____
Graduation Year: _____, Parent's Name: _____